



## Minutes

### Board Meeting

📅 Thu May 20th, 2021

🕒 4:00pm - 6:00pm EDT

📍 Albert T Summers Center, 1124 Smith Street, Suite B-300, Charleston WV 25311

#### 👥 In Attendance

##### 1. Meeting to Order

The video conference meeting was called to order at 4:12PM by the Chairman of the Board, Rosemary Trupo.

##### 2. Guests

Chairman Trupo noted that there were no guests in attendance.

##### 3. Attendance

Board members in attendance were Chairman Rosemary Trupo, Tyson Judy, Roxanne Clay, Dee Workman, Todd Resley, MD and Victoria Novick. The Executive Director, Jamie Browning and Attorney General Representative, Keith Fisher were also in attendance. Board members excused were Mercedes Ramas, MD and Secretary, Kimberly Hoffman.

##### 4. Agenda as Presented

A motion was made Ms. Novick to approve the agenda as presented. Mr. Judy seconded the motion and the Board concurred.

##### 5. Board Meeting Minutes

A motion was made Ms. Novick to approve the April 15, 2021 Board Minutes. Ms. Clay seconded the motion and the Board concurred.

## 6. **Old Business**

### a. **Cone Beam CT Operators**

Director Browning informed the Board that the frequently asked question portion of the website regarding cone beam CT operators had been updated as requested.

### b. **CT Fusion Exam**

Application now available online at <https://www.wvrtboard.org/Online-Applications>

Director Browning informed the Board that the CT Fusion test application is now available online through the Certemy License Management System. Director Browning also informed the Board that the test is now available in an electronic format.

### c. **Certemy Payment Integration**

Director Browning informed the Board that payment integration is now complete between Certemy and the State Treasurer's Office. This integration will be immediate for new, temporary and reinstatement applications, but will take a year to implement for renewal applications.

## 7. **Professional Development**

### a. **WV State Treasurer's Office - Cash Management Conference**

Director Browning participated in the State Treasurer Cash Management Conference and provided the powerpoint slides for review.

### b. **CLEAR Board Member Webinar - Administrative Rulemaking**

Director Browning, Chairman Trupo, Mr. Judy, and Ms. Workman participated in the CLEAR Board Member Webinar on Administrative Rulemaking and provided the powerpoint slides for review.

### c. **CLEAR Board Member Webinar - Professional Discipline**

Director Browning, Chairman Trupo and Ms. Workman participated in the CLEAR Board Member Webinar on Professional Discipline and provided the powerpoint slides for review.

### d. **WV Purchasing Division Training**

#### i. **Purchasing Division Webinar - Purchasing as a Privacy Powerhouse**

Director Browning participated in the Purchasing Division Webinar - Purchasing as a Privacy Powerhouse and provided the powerpoint slides for review.

ii. **Purchasing Division Webinar - Insurance Requirements**  
Director Browning participated in the Purchasing Division Webinar - Insurance Requirements and provided the powerpoint slides for review.

iii. **Purchasing Division Webinar - Purchasing Ethics and Risks**  
Director Browning participated in the Purchasing Division Webinar - Purchasing Ethics and Risks and provided the powerpoint slides for review.

e. **CRCPD National Conference on Radiation Control and Associated Training**  
Director Browning participated in the Conference of Radiation Control Program Directors National Conference on Radiation Control.

## 8. **Ethics**

A motion was made by Mr. Judy to enter into executive session at 4:20PM to discuss Ethics cases 02-FY-2021, 03-FY-2021, 05-FY-2021 and 06-FY-2021. The motion was seconded by Ms. Workman and approved by the Board.

A motion was made by Ms. Clay to exit out of executive session at 4:30PM. The motion was seconded by Mr. Judy and approved by the Board.

a. **02-FY-2021**

Mr. Judy made a motion to take no action on 02-FY-2021. After a review of available information, Ms. Workman seconded the motion and the Board concurred.

b. **03-FY-2021**

Mr. Judy made a motion to close 03-FY-2021. After a review of available information, Ms. Workman seconded the motion and the Board concurred.

c. **05-FY-2021**

Mr. Judy made a motion to close 05-FY-2021. After a review of available information, Ms. Workman seconded the motion and the Board concurred.

d. **06-FY-2021**

Mr. Judy made a motion to dismiss 06-FY-2021. After a review of available information, Ms. Workman seconded the motion and the Board concurred.

## 9. **April Financial Report**

The Finance Committee, consisting of Chairman Trupo, and Director Browning, met via video conference prior to the Board Meeting to review the April purchasing card transactions and the April finance report.

Ms. Workman made a motion to approve the April Purchasing Card Report and the April Finance Report showing a balance of \$451,516.90. After review of all available information, Mr. Judy seconded the motion and the Board concurred.

10. **FY-2022 Budget**

Mr. Judy made a motion to approve the FY-2022 Budget as presented. After review of all available information, Ms. Clay seconded the motion and the Board concurred.

11. **April Director's Monthly Report**

Ms. Novick made a motion to approve the Director's Report as presented. After review of all available information, Mr. Judy seconded the motion and the Board concurred.

12. **April Schools Report**

Ms. Workman made a motion to approve the School Report. Ms. Novick seconded the motion and the Board concurred.

13. **Consent Agreement Submissions**

Director Browning presented the Board with a new procedure for consent agreement review, payment and submission through the Certemy License Management System. Mr. Judy made a motion to accept the new consent agreement procedure without the proposed declaration step. After review of all available information, Ms. Novick seconded the motion and the Board concurred.

14. **License Types**

a. **Licensed Radiographer with a PET Certification**

Dr. Resley made a motion to take no action. After a review of available information, Mr. Judy seconded the motion and the Board concurred.

b. **Licensed Nuclear Medicine Technologist with CT Certification**

Dr. Resley made a motion to take no action. After a review of available information, Mr. Judy seconded the motion and the Board concurred.

15. **ARRT Call for Comments**

Ms. Workman made a motion to take no action. After a review of available information, Mr. Judy seconded the motion and the Board concurred.

16. **ARRT Sanctions**

Director Browning presented the ARRT Sanction List to the Board. Director Browning reported that no one on the list has a license in West Virginia.

17. **ASRT 2021 House of Delegates and Educational Symposium**  
Mr. Judy made a motion that the Board would pay for any Board Member or staff to attend the ASRT 2021 House of Delegates and Educational Symposium. Dr Resley seconded the motion and the Board concurred.
18. **CLEAR 2021 Executive Leadership Program for Regulators**  
Dr. Resley made a motion that the Board would pay for any Board Member or staff to attend the CLEAR 2021 Executive Leadership Program for Regulators. Ms. Workman seconded the motion and the Board concurred.
19. **FARB 2021 Regulatory Law Seminar**  
Ms. Novick made a motion that the Board would pay for any Board Member or staff to attend the FARB 2021 Regulatory Law Seminar. Mr. Judy seconded the motion and the Board concurred.
20. **Series 6 Changes**  
Dr. Resley made a motion to change physician to practitioner, and to incorporate the word "and" between audio/video. Mr. Judy seconded the motion and the Board concurred.
21. **Series 1 Changes**  
Dr. Resley made a motion to take no action. Mr. Judy seconded the motion and the Board concurred.
22. **Upcoming Meetings**
  - a. **June 17, 2021**  
The June Board Meeting will be skipped due to scheduling conflicts.
  - b. **July 15, 2021**
  - c. **August 19, 2021**
23. **Adjournment**  
Dr. Resley made a motion to adjourn at 5:37PM. Ms. Novick seconded the motion and the board concurred.