

**WEST VIRGINIA MEDICAL IMAGING & RADIATION
THERAPY TECHNOLOGY BOARD OF EXAMINERS**

1715 FLAT TOP ROAD

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March 19, 2008

BOARD MEETING

Members Present	Members Excused	Office Staff	Guests
Alice Blemont, Chairperson	I. Elaine Moore M.D.	Grady Bowyer	Danny Newman
Jamie Browning	John Leon M.D.	Randy Fink	Tommy Parsons
Nancy Godby		Jake Wegman,	
Melissa Haye		(Attorney)	
Jeanne Morris			
Nancy Oughton			
Grace Peters			
Robert Smith M.D.			
James Wilson			

The meeting was called to order by Ms. Belmont, Chairperson, at 6:00 PM. Mr. Bowyer welcomed the new board members, Nancy Oughton, MRI and James Wilson, Nuclear Medicine.

Minutes:

Ms. Haye made a motion to accept the minutes of October 18, 2007 as presented. Jim Wilson seconded the motion. Motion carried.

Financial Report:

The financial report including the credit card expenditures were presented by Mr. Bowyer. Dr. Smith made a motion to accept the financial report and credit card expenditures as presented. Nancy Godby seconded the motion. Motion carried.

Ms. Belmont, Chairperson read a letter and card from Carol Blosser, former Administrative Secretary expressing her gratitude to the Board for the six years she was employed by the Board and appreciation for the retirement gift she received. Mr. Bowyer informed the board that she was enjoying retirement and was vacationing in Florida at her daughters.

Complaints:

A. A licensee who was under a consent agreement from 2003 had sent a letter requesting that she be reconsidered for reinstatement. The consent agreement required the licensee to complete her continuing education and submit to a drug test. The drug test showed the presence of a controlled substance but it was determined that the licensee had a prescription for the drug that was

indicated. The licensee contacted Mr. Bowyer and informed him that she had been unable to complete her continuing education due to financial problems and asked that her request for reinstatement be pulled for now.

B. Jamie Browning informed the board that a facial surgeons office was operating a mini CT unit capable of doing 3-D imaging without a licensed technologist. Mr. Bowyer stated that he would send them a letter to cease operation until they have a properly licensed operator.

Legislative Update:

Mr. Bowyer informed the Board that Legislative Rules 1, 2 and 5 had passed and were awaiting the Governor's signature. Mr. Bowyer also informed the Board that any rule changes for 2009 would have to be submitted for public comment by July and submitted to the Legislative Rule Making Committee by the end of August 2008.

Old Business:

A. Mr. Bowyer informed the Board that we now have a full Board of eleven members.

New Business:

A. Workforce WV Audit- Mr. Bowyer informed the Board that Workforce WV conducted a unemployment compensation audit for the year of 2006 at the office. The Summary Report showed no errors with zero difference on all reports.

B. Nuclear Medicine Concerns - The board continued the discussion from the board meeting of October 18, 2007 regarding the issues relating to the license requirements for operating nuclear imaging equipment. After a lengthy discussion, it was agreed that there would be a committee meeting to determine what action the board would take regarding the issues that were discussed. Those who are to attend the special meeting include:

Alice Belmont, Chairman
Robert Smith, M.D.
Grady Bowyer, Executive Director

Melissa Haye
James Wilson

Nancy Oughton
Nancy Godby

The meeting will be held at the South Charleston Ramada Plaza on April 16, 2008 at 5:00 PM.

C. Series 6 Rule - Fluoro - Modified Barium Swallow - Mr. Bowyer informed the board that he had encountered a situation where the technologist was doing Fluoro swallowing studies with a speech pathologist. He informed them that they were to only do this under the direct supervision of a licensed physician. A representative indicated to Mr. Bowyer that they intended to attend or submit questions for the board meeting but the individual wasn't present and had not submitted any questions to the board. The board agreed that this test had to be done under direct supervision of a licensed physician, either in person or via a direct audio/visual connection.

D. Wheeling Hospital JRCERT Accreditation Site Visit - Mr. Bowyer informed the board

that the Wheeling Hospital's training program was going to be reviewed by JRCERT for re-accreditation on April 3-4, 2008. Mr. Bowyer and Melissa Haye plan to represent the board during this review.

E. Disposal of Old Records - Mr. Bowyer informed the board that we were looking into disposing of some old records that are stored at our office. These records go back to 1978 and include a considerable volume of non-essential items including old utility bills etc.. Jake Wegman, attorney, informed the board that it appeared that the board would have to submit a set of procedures for destroying old documents to the State History and Archive office for approval. Mr. Wegman stated that the position was currently vacant but that he would try to have the information regarding what could be destroyed and the procedures we need to follow by the next board meeting.

F. Rejected Application Letter - Ms. Belmont, Chairperson, informed the board that she had received a request that the wording contained in the letter that is currently sent to applicants for renewal when they fail to include a copy of their ARRT certification or documentation of their continuing education be softened to a less intimidating letter. Ms. Belmont read a revised version of the rejection letter that was composed by Mr. Bowyer. Ms. Haye made a motion to accept the wording of the new letter. Ms. Morris seconded the motion. Motion carried.

G. New License - Mr. Bowyer presented the board with the new licenses which can be printed on the computer. Mr. Bowyer also explained that he had updated the computer so that the mailing labels could also be printed on the computer. It was explained that this will reduce the workload in the office and should reduce the number of work hours used in the heavy months.

The next board meeting will be held on June 19th, 2008 at the South Charleston Ramada Plaza at 5:00 P.M..

The meeting was adjourned at 7:30 PM.

Minutes submitted by Randy Fink, Administrative Secretary