



WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS

1124 Smith Street, Suite B-300, Charleston WV 25301

Telephone: (304) 558-4012 Toll Free: (877) 609-9869 Fax: (304) 957-0177

E-mail: rtboard@wv.gov Web Page: www.wvrtboard.org

Executive Director Monthly Report March 2025

1. Revenue

a. Total Revenue \$14,817.00

i. Renewal Applications –	\$60 x 181 = \$10,860.00
ii. New Applications –	\$92 x 31 = \$2,852.00
iii. Late / Reinstatement Applications –	\$85 x 13 = \$1,105.00
iv. Temporary Applications –	\$37 x 0 = \$0.00
v. Consent Agreements -	\$250 x 0 = \$0.00

2. Expenditures

a. Total Expenses \$18,073.19

i. Payroll	\$9,447.70
ii. Benefits	\$1,940.25
iii. Expenditures	\$6,685.24

3. January Ending Balances

- a. March 2025 – \$456,235.98
- b. March 2024 – \$486,057.55
- c. March 2023 – \$463,712.67
- d. March 2022 – \$498,017.99
- e. March 2021 – \$456,087.34

4. Disciplinary Actions

- a. 04-FY-2022 – Probation / WVPRN Discipline Program
- b. 05-FY-2024 – Probation / WVPRN Discipline Program
- c. 07-FY-2024 – Probation / WVPRN Discipline Program
- d. 09-FY-2024 – Hearing held on 12/03/2024
- e. 11-FY-2024 – Hearing held on 3/11/2025
- f. 12-FY-2024 – Suspension / WVPRN Discipline Program
- g. 04-FY-2025 – Ethics Meeting / Consent Agreement being prepared
- h. 05-FY-2025 – Ethics Meeting / Consent Agreement being prepared



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5. Duties

- a. Boardable Board Management Software
- b. Legislative Session
- c. Licensing
- d. Complaints
- e. Office Communications
- f. Website
- g. Data Management
- h. Information Security and Privacy
- i. Policies and Procedures
- j. Training
- k. Payroll
- l. Payment of Expenditures via wvOASIS
- m. Financial Reconciliation
- n. Monthly Financial Reports
- o. P-Card Agency Coordinator
- p. Budget Administrator
- q. Agency Procurement Officer
- r. BRIM Coordinator
- s. Stakeholder Liaison

6. Calendar of Events

- a. 03/10/2025 – Hearing Prep with AG
- b. 03/11/2025 – Hearing
- c. 03/20/2025 – Committee Meetings
- d. 03/20/2025 – Board Meeting

7. Future Goals

- a. Add Radiation Therapy Requirements to the Code
- b. Add Nuclear Medicine with CT Apprenticeship to the Code
- c. Remove Nuclear Medicine Apprenticeship from the Code
- d. Promulgate Recovery Program Rules
- e. Change Continuing Education Rules to national certification requirement
- f. Promulgate Series 6 Rules allowing Prescribing Licensed Practitioners to supervise Contrast Media injections