



WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS

1124 Smith Street, Suite B-300, Charleston WV 25301

Telephone: (304) 558-4012 Toll Free: (877) 609-9869 Fax: (304) 957-0177

E-mail: rtboard@wv.gov Web Page: www.wvrtboard.org

Executive Director Monthly Report February 2025

1. Revenue

a. Total Revenue \$10,526.00

i. Renewal Applications –	\$60 x 124 = \$7,440.00
ii. New Applications –	\$92 x 28 = \$2,576.00
iii. Late / Reinstatement Applications –	\$85 x 6 = \$510.00
iv. Temporary Applications –	\$37 x 0 = \$0.00
v. Consent Agreements -	\$250 x 0 = \$0.00

2. Expenditures

a. Total Expenses \$17,810.09

i. Payroll	\$9,977.70
ii. Benefits	\$2,007.78
iii. Expenditures	\$5,824.61

3. February Ending Balances

- a. February 2025 – \$459,492.17
- b. February 2024 – \$489,554.58
- c. February 2023 – \$463,355.33
- d. February 2022 – \$500,072.76
- e. February 2021 – \$462,930.74

4. Disciplinary Actions

- a. 04-FY-2022 – Probation / WVPRN Discipline Program
- b. 05-FY-2024 – Probation / WVPRN Discipline Program
- c. 07-FY-2024 – Summary Suspension / WVPRN Discipline Program
- d. 09-FY-2024 – Hearing held on 12/03/2024
- e. 11-FY-2024 – Hearing continued until 3/11/2025
- f. 12-FY-2024 – Suspension / WVPRN Discipline Program
- g. 01-FY-2025 – Case Closed
- h. 02-FY-2025 – Corrective Action Received
- i. 03-FY-2025 – Case Dismissed
- j. 04-FY-2025 – Ethics Meeting scheduled on 3/20/2025
- k. 05-FY-2025 – Ethics Meeting scheduled on 3/20/2025



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5. Duties

- a. Boardable Board Management Software
- b. Legislative Session
- c. Licensing
- d. Complaints
- e. Office Communications
- f. Website
- g. Data Management
- h. Information Security and Privacy
- i. Policies and Procedures
- j. Training
- k. Payroll
- l. Payment of Expenditures via wvOASIS
- m. Financial Reconciliation
- n. Monthly Financial Reports
- o. P-Card Agency Coordinator
- p. Budget Administrator
- q. Agency Procurement Officer
- r. BRIM Coordinator
- s. Stakeholder Liaison

6. Calendar of Events

- a. 02/11/2025 – Hearing (Continued 3/11/2025)
- b. 02/12/2025 – 2025 Legislative Session Begins
- c. 02/13/2025 – Executive Orders with AG Marshall
- d. 02/13/2025 – Committee Meetings
- e. 02/13/2025 – Board Meeting

7. Future Goals

- a. Add Radiation Therapy Requirements to the Code
- b. Add Nuclear Medicine with CT Apprenticeship to the Code
- c. Remove Nuclear Medicine Apprenticeship from the Code
- d. Promulgate Recovery Program Rules
- e. Change Continuing Education Rules to national certification requirement
- f. Promulgate Series 6 Rules allowing Prescribing Licensed Practitioners to supervise Contrast Media injections