



WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS

1124 Smith Street, Suite B-300, Charleston WV 25301

Telephone: (304) 558-4012 Toll Free: (877) 609-9869 Fax: (304) 957-0177

E-mail: rtboard@wv.gov Web Page: www.wvrtboard.org

Executive Director Monthly Report November 2024

1. Revenue

a. Total Revenue \$28,865.50

i. Renewal Applications –	\$60 x 326 = \$19,560.00
ii. New Applications –	\$92 x 39 = \$3,588.00
iii. Late / Reinstatement Applications –	\$85 x 8 = \$680.00
iv. Temporary Applications –	\$37 x 1 = \$37.00
v. Consent Agreements -	\$250 x 0 = \$0.00

2. Expenditures

a. Total Expenses \$31,417.96

i. Payroll	\$17,071.55
ii. Benefits	\$2,849.16
iii. Expenditures	\$11,497.25

3. November Ending Balances

- a. November 2024 - \$466,263.23
- b. November 2023 - \$487,652.73
- c. November 2022 - \$471,875.23
- d. November 2021 - \$496,937.90
- e. November 2020 - \$455,823.48

4. Disciplinary Actions

- a. 04-FY-2022 – Probation / WVPRN Discipline Program
- b. 05-FY-2024 – Probation / WVPRN Discipline Program
- c. 07-FY-2024 – Summary Suspension / WVPRN Discipline Program
- d. 09-FY-2024 – Hearing scheduled for 12/03/2024
- e. 11-FY-2024 – Hearing scheduled for 12/03/2024
- f. 12-FY-2024 – Probation / WVPRN Discipline Program
- g. 01-FY-2025 – Consent Agreement being prepared
- h. 02-FY-2025 – Corrective Action requested



WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS

1124 Smith Street, Suite B-300, Charleston WV 25301

Telephone: (304) 558-4012 Toll Free: (877) 609-9869 Fax: (304) 957-0177

E-mail: rtboard@wv.gov Web Page: www.wvrtboard.org

5. Duties

- a. Boardable Board Management Software
- b. Legislative Session
- c. Licensing
- d. Complaints
- e. Office Communications
- f. Website
- g. Data Management
- h. Information Security and Privacy
- i. Policies and Procedures
- j. Training
- k. Payroll
- l. Payment of Expenditures via wVOASIS
- m. Financial Reconciliation
- n. Monthly Financial Reports
- o. P-Card Agency Coordinator
- p. Budget Administrator
- q. Agency Procurement Officer
- r. BRIM Coordinator
- s. Stakeholder Liaison

6. Calendar of Events

- a. 11/1/2024 – Bluefield State Advisory Meeting
- b. 11/7/2024 – Licensing Board Annual Seminar
- c. 11/7-9/2024 – WVSRT Conference
- d. 11/14/2024 – WVU Radiation Therapy JRCERT Audit
- e. 11/21/2024 – Committee Meetings
- f. 11/21/2024 – Board Meeting

7. Future Goals

- a. Add Radiation Therapy Requirements to the Code
- b. Add Nuclear Medicine with CT Apprenticeship to the Code
- c. Remove Nuclear Medicine Apprenticeship from the Code
- d. Promulgate WV Pharmacy Recovery Network Rules
- e. Change Continuing Education Rules to national certification requirement
- f. Promulgate Series 6 Rules allowing Prescribing Licensed Practitioners to supervise Contrast Media injections