



WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS

1124 Smith Street, Suite B-300, Charleston WV 25301

Telephone: (304) 558-4012 Toll Free: (877) 609-9869 Fax: (304) 957-0177

E-mail: rtboard@wv.gov Web Page: www.wvrtboard.org

Executive Director Monthly Report October 2024

1. Revenue

a. Total Revenue \$28,334.00

i. Renewal Applications –	\$60 x 407 = \$24,420
ii. New Applications –	\$92 x 37 = \$3,404
iii. Late / Reinstatement Applications –	\$85 x 6 = \$510
iv. Temporary Applications –	\$37 x 0 = \$0.00
v. Consent Agreements -	\$250 x 0 = \$0.00

2. Expenditures

a. Total Expenses \$21,237.27

i. Payroll	\$9,557.70
ii. Benefits	\$1,325.68
iii. Expenditures	\$10,353.89

3. September Ending Balances

- a. October 2024 - \$473,815.69**
- b. October 2023 - \$491,254.52**
- c. October 2022 - \$468,714.65**
- d. October 2021 - \$479,835.83**
- e. October 2020 - \$437,538.19**

4. Disciplinary Actions

- a. 04-FY-2022 – Probation / WVPRN Discipline Program**
- b. 05-FY-2024 – Probation / WVPRN Discipline Program**
- c. 07-FY-2024 – Summary Suspension / WVPRN Discipline Program**
- d. 09-FY-2024 – Consent Agreement offered**
- e. 11-FY-2024 – Consent Agreement offered**
- f. 12-FY-2024 – Summary Suspension / WVPRN Discipline Program**



WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS

1124 Smith Street, Suite B-300, Charleston WV 25301

Telephone: (304) 558-4012 Toll Free: (877) 609-9869 Fax: (304) 957-0177

E-mail: rtboard@wv.gov Web Page: www.wvrtboard.org

5. Duties

- a. Boardable Board Management Software
- b. Legislative Session
- c. Licensing
- d. Complaints
- e. Office Communications
- f. Website
- g. Data Management
- h. Information Security and Privacy
- i. Policies and Procedures
- j. Training
- k. Payroll
- l. Payment of Expenditures via wvOASIS
- m. Financial Reconciliation
- n. Monthly Financial Reports
- o. P-Card Agency Coordinator
- p. Budget Administrator
- q. Agency Procurement Officer
- r. BRIM Coordinator
- s. Stakeholder Liaison

6. Calendar of Events

- a. October 3, 2024 – WVSAO Purchasing Card Seminar
- b. October 17, 2024 – Ethics Meeting
- c. October 17, 2024 – Board Meeting
- d. October 20-24, 2024 – WVPD Purchasing Conference

7. Future Goals

- a. Add Radiation Therapy Requirements to the Code
- b. Add Nuclear Medicine with CT Apprenticeship to the Code
- c. Remove Nuclear Medicine Apprenticeship from the Code
- d. Promulgate WV Pharmacy Recovery Network Rules
- e. Change Continuing Education Rules to national certification requirement
- f. Improve Website