



**WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS**

1124 Smith Street, Suite B-300, Charleston WV 25301

Telephone: (304) 558-4012 Toll Free: (877) 609-9869 Fax: (304) 957-0177

E-mail: [rtboard@wv.gov](mailto:rtboard@wv.gov) Web Page: [www.wvrtboard.org](http://www.wvrtboard.org)

## **Executive Director Monthly Report FY 2024**

### **1. Revenue**

#### **a. Total Revenue \$241,960.00**

<b>i. License Applications -</b>	<b>3716 - \$241,370</b>
1. Renewal Applications -	3009 - \$180,540
2. New Applications -	556 - \$51,152
3. Late / Reinstatement Applications -	87 - \$7,400.00
4. Temporary Applications -	64 - \$2,368.00
<b>ii. Consent Agreements -</b>	<b>2 - \$500.00</b>

#### **b. Monthly Revenue - \$241,960.00**

i. July 2023	\$18,940.00
ii. August 2023	\$23,083.00
iii. September 2023	\$23,204.00
iv. October 2023	\$28,742.00
v. November 2023	\$25,185.00
vi. December 2023	\$20,568.00
vii. January 2024	\$15,947.00
viii. February 2024	\$11,743.00
ix. March 2024	\$13,462.00
x. April 2024	\$13,360.00
xi. May 2024	\$27,823.00
xii. June 2024	\$19,903.00

#### **c. Quarterly Revenue - \$241,960.00**

i. 1 <sup>st</sup> Quarter FY 2024	\$65,227.00
ii. 2 <sup>nd</sup> Quarter FY 2024	\$74,495.00
iii. 3 <sup>rd</sup> Quarter FY 2024	\$41,152.00
iv. 4 <sup>th</sup> Quarter FY 2024	\$61,086.00

#### **d. Quarterly Budgeted Revenue - \$228,026.00**

i. 1 <sup>st</sup> Quarter FY 2024	\$58,026.00
ii. 2 <sup>nd</sup> Quarter FY 2024	\$80,000.00
iii. 3 <sup>rd</sup> Quarter FY 2024	\$45,000.00
iv. 4 <sup>th</sup> Quarter FY 2024	\$45,000.00



**WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS**

1124 Smith Street, Suite B-300, Charleston WV 25301

Telephone: (304) 558-4012 Toll Free: (877) 609-9869 Fax: (304) 957-0177

E-mail: [rtboard@wv.gov](mailto:rtboard@wv.gov) Web Page: [www.wvrtboard.org](http://www.wvrtboard.org)

**2. Expenditures**

**a. Total Expenses \$221,952.53**

i. Payroll	\$125,563.66
ii. Benefits	\$24,622.54
iii. Expenditures	\$91,773.80

**b. Monthly Expenditures \$221,952.53**

i. July 2023	\$17,524.24
ii. August 2023	\$14,003.80
iii. September 2023	\$15,341.09
iv. October 2023	\$20,933.56
v. November 2023	\$18,786.79
vi. December 2023	\$25,125.12
vii. January 2024	\$15,919.71
viii. February 2024	\$15,311.32
ix. March 2024	\$16,959.03
x. April 2024	\$22,193.85
xi. May 2024	\$22,205.05
xii. June 2024	\$17,648.97

**c. Quarterly Expenditures \$221,952.53**

i. 1 <sup>st</sup> Quarter FY 2023	\$46,869.13
ii. 2 <sup>nd</sup> Quarter FY 2023	\$64,845.47
iii. 3 <sup>rd</sup> Quarter FY 2023	\$48,190.06
iv. 4 <sup>th</sup> Quarter FY 2023	\$62,047.87

**d. Quarterly Budgeted Expenditures - \$228,026.00**

i. 1 <sup>st</sup> Quarter FY 2024	\$57,006.00
ii. 2 <sup>nd</sup> Quarter FY 2024	\$57,006.00
iii. 3 <sup>rd</sup> Quarter FY 2024	\$57,007.00
iv. 4 <sup>th</sup> Quarter FY 2024	\$57,007.00



**WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS**

1124 Smith Street, Suite B-300, Charleston WV 25301

Telephone: (304) 558-4012 Toll Free: (877) 609-9869 Fax: (304) 957-0177

E-mail: [rtboard@wv.gov](mailto:rtboard@wv.gov) Web Page: [www.wvrtboard.org](http://www.wvrtboard.org)

**3. FY Ending Balances**

- a. FY-2024 – \$485,095.68
- b. FY-2023 – \$465,410.64
- c. FY-2022 – \$500,394.43
- d. FY-2021 – \$464,013.19
- e. FY-2020 – \$408,539.15

**4. Disciplinary Actions**

- a. 01-FY-2024 – ARRT Complaint, No probable cause - dismissed
- b. 02-FY-2024 – Failed pre-employment drug test, No probable cause – dismissed
- c. 03-FY-2024 – Worked on a lapsed license, signed a consent agreement
- d. 04-FY-2024 – Worked on an expired Temp License, No probable cause - dismissed
- e. 05-FY-2024 – Working while impaired, signed a consent agreement, probation for 18 months with mandatory discipline program
- f. 06-FY-2024 – X-rayed a coworker without an order, No probable cause – dismissed
- g. 07-FY-2024 - Working while impaired, Consent Agreement offered, Summary Suspension and Hearing scheduled on 8/20/2024
- h. 08-FY-2024 - Worked without a Radiation Therapy License, No probable cause - dismissed
- i. 09-FY-2024 – Maryland Revocation, Withheld revocation on application, Summary suspension
- j. 10-FY-2024 – HIPPA violation, No license, Complaint referred
- k. 11-FY-2023 – Terminated for unethical conduct, Summary Suspension and Consent Agreement offered
- l. 12-FY-2024 – Worked while impaired, resigned and self-reported, Consent agreement offered



**WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS**

1124 Smith Street, Suite B-300, Charleston WV 25301

Telephone: (304) 558-4012 Toll Free: (877) 609-9869 Fax: (304) 957-0177

E-mail: [rtboard@wv.gov](mailto:rtboard@wv.gov) Web Page: [www.wvrtboard.org](http://www.wvrtboard.org)

**5. Duties**

- a. Boardable Board Management Software
- b. Legislative Session
- c. Licensing
- d. Complaints
- e. Office Communications
- f. Website
- g. Data Management
- h. Information Security and Privacy
- i. Policies and Procedures
- j. Training
- k. Payroll
- l. Payment of Expenditures via wvOASIS
- m. Financial Reconciliation
- n. Monthly Financial Reports
- o. P-Card Agency Coordinator
- p. Budget Administrator
- q. Agency Procurement Officer
- r. BRIM Coordinator
- s. Stakeholder Liaison

**6. Calendar of Events**

- a. August 17, 2023 – Committee Meetings
- b. August 17, 2023 – Board Meeting
- c. September 7, 2024 – Hearing
- d. September 21, 2024 - Committee Meetings
- e. September 21, 2024 – Board Meeting
- f. October 17-20, 2024 – Purchasing Conference
- g. October 19, 2024 – Committee Meetings
- h. October 19, 2024 – Board Meeting
- i. November 1, 2023 – Legislative Rule Making Committee
- j. November 2, 2023 – Licensing Board’s Annual Meeting
- k. November 9-11, 2023 – WVSRT Annual Meeting
- l. November 16, 2023 – Committee Meetings
- m. November 16, 2023 – Board Meeting
- n. January 18, 2023 – Committee Meetings
- o. January 18, 2023 – Board Meeting
- p. January 18, 2024 – Telehealth Rules Committee Meeting
- q. February 15, 2024 – Ethics Meeting
- r. February 15, 2024 – Board Meeting
- s. February 15, 2024 – Telehealth Rules Committee Meeting



**WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS**

1124 Smith Street, Suite B-300, Charleston WV 25301

Telephone: (304) 558-4012 Toll Free: (877) 609-9869 Fax: (304) 957-0177

E-mail: [rtboard@wv.gov](mailto:rtboard@wv.gov) Web Page: [www.wvrtboard.org](http://www.wvrtboard.org)

- t. March 6-8, 2023 – JRCERT Site Visit at UC Beckley
- u. March 21, 2023 – Committee Meetings
- v. March 21, 2023 – Board Meeting
- w. April 17, 2023 – UC Joint Advisory Committee Meeting
- x. April 18, 2024 – Committee Meetings
- y. April 18, 2024 – Board Meeting
- z. May 15, 2024 – Board Member Interviews
- aa. May 16, 2024 – Committee Meetings
- bb. May 16, 2024 – Board Meeting
- cc. May 19-23, 2024 – CRCPD Conference
- dd. June 20, 2024 - Committee Meetings
- ee. June 20, 2024 – Board Meeting

**7. Future Goals**

- a. Add Radiation Therapy Requirements to the Code
- b. Add Background Checks to the Code