



**WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS**

1124 Smith Street, Suite B-300, Charleston WV 25301

Telephone: (304) 558-4012 Toll Free: (877) 609-9869 Fax: (304) 957-0177

E-mail: [rtboard@wv.gov](mailto:rtboard@wv.gov) Web Page: [www.wvrtboard.org](http://www.wvrtboard.org)

## **Executive Director Monthly Report March 2024**

### **1. Revenue**

#### **a. Total Revenue \$13,462.00**

<b>i. Renewal Applications –</b>	<b>\$60 x 153 = \$9,180.00</b>
<b>ii. New Applications –</b>	<b>\$92 x 41 = \$3,772.00</b>
<b>iii. Late / Reinstatement Applications –</b>	<b>\$85 x 6 = \$510.00</b>
<b>iv. Temporary Applications –</b>	<b>\$37 x 0 = \$0.00</b>
<b>v. Consent Agreements -</b>	<b>\$250 x 0 = \$0.00</b>

### **2. Expenditures**

#### **a. Total Expenses \$16,959.03**

<b>i. Payroll</b>	<b>\$9,554.62</b>
<b>ii. Benefits</b>	<b>\$1,889.04</b>
<b>iii. Expenditures</b>	<b>\$5,515.37</b>

### **3. March Ending Balances**

- a. March 2024 – \$486,057.55**
- b. March 2023 – \$463,712.67**
- c. March 2022 – \$498,017.99**
- d. March 2021 – \$456,087.34**
- e. March 2020 – \$390,946.51**

### **4. Disciplinary Actions**

- a. 04-FY-2022 – WV Pharmacists Recovery Network Discipline Program**
- b. 05-FY-2024 – WV Pharmacists Recovery Network Discipline Program**
- c. 07-FY-2024 – Record subpoenaed 3/21/2024**
- d. 08-FY-2024 – Ethics meeting scheduled for 4/18/2024**
- e. 09-FY-2024 – ARRT notification of Maryland revocation**



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**5. Duties**

- a. Boardable Board Management Software
- b. Legislative Session
- c. Licensing
- d. Complaints
- e. Office Communications
- f. Website
- g. Data Management
- h. Information Security and Privacy
- i. Policies and Procedures
- j. Training
- k. Payroll
- l. Payment of Expenditures via wvOASIS
- m. Financial Reconciliation
- n. Monthly Financial Reports
- o. P-Card Agency Coordinator
- p. Budget Administrator
- q. Agency Procurement Officer
- r. BRIM Coordinator
- s. Stakeholder Liaison

**6. Calendar of Events**

- a. March 6, 2023 – Lunch & Learn
- b. March 6-8, 2023 – JRCERT Site Visit
- c. March 21, 2023 – Ethics Meeting
- d. March 21, 2023 – Board Meeting
- e. March 25, 2024 – Boardable Webinar

**7. Future Goals**

- a. Add Radiation Therapy Requirements to the Code
- b. Add Background Checks to the Code
- c. Add CT Apprenticeship instead of CT Fusion Test to Code