



**WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS**

1124 Smith Street, Suite B-300, Charleston WV 25301

Telephone: (304) 558-4012 Toll Free: (877) 609-9869 Fax: (304) 957-0177

E-mail: [rtboard@wv.gov](mailto:rtboard@wv.gov) Web Page: [www.wvrtboard.org](http://www.wvrtboard.org)

## **Executive Director Monthly Report November 2023**

### **1. Revenue**

**a. Total Revenue \$25,185.00**

i. Renewal Applications –	\$60 x 337 = \$20,220
ii. New Applications –	\$92 x 49 = \$4,508
iii. Late / Reinstatement Applications –	\$85 x 2 = \$170
iv. Temporary Applications –	\$37 x 1 = \$37
v. Consent Agreements -	\$250 x 1 = \$250

### **2. Expenditures**

**a. Total Expenses \$18,786.79**

i. Payroll	\$10,394.62
ii. Benefits	\$1,953.32
iii. Expenditures	\$6,438.85

### **3. November Ending Balances**

- a. November 2023 – \$487,652.73
- b. November 2022 – \$471,875.23
- c. November 2021 – \$496,937.90
- d. November 2020 – \$455,823.48
- e. November 2019 – \$405,655.91

### **4. Disciplinary Actions**

- a. 04-FY-2022 – WV Pharmacists Recovery Network Discipline Program
- b. 10-FY-2023 – Hearing held on 09/07/2023
- c. 01-FY-2024 – 2<sup>nd</sup> Chance Letter sent



**WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS**

1124 Smith Street, Suite B-300, Charleston WV 25301

Telephone: (304) 558-4012 Toll Free: (877) 609-9869 Fax: (304) 957-0177

E-mail: [rtboard@wv.gov](mailto:rtboard@wv.gov) Web Page: [www.wvrtboard.org](http://www.wvrtboard.org)

**5. Duties**

- a. Boardable Board Management Software
- b. Legislative Session
- c. Licensing
- d. Complaints
- e. Office Communications
- f. Website
- g. Data Management
- h. Information Security and Privacy
- i. Policies and Procedures
- j. Training
- k. Payroll
- l. Payment of Expenditures via wvOASIS
- m. Financial Reconciliation
- n. Monthly Financial Reports
- o. P-Card Agency Coordinator
- p. Budget Administrator
- q. Agency Procurement Officer
- r. BRIM Coordinator
- s. Stakeholder Liaison

**6. Calendar of Events**

- a. November 1, 2023 – Legislative Rule Making Committee
- b. November 2, 2023 – Licensing Board’s Annual Meeting
- c. November 6, 2023 - Annual Cybersecurity Training
- d. November 9-11, 2023 – WVSRT Annual Meeting
- e. November 16, 2023 – Ethics Meeting
- f. November 16, 2023 – Board Meeting
- g. November 29, 2023 – Purchasing Webinar for Boards and Commissions

**7. Future Goals**

- a. Add Radiation Therapy Requirements to the Code
- b. Add Background Checks to the Code
- c. Add CT Apprenticeship instead of CT Fusion Test to Code