



WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS

1124 Smith Street, Suite B-300, Charleston WV 25301

Telephone: (304) 558-4012 Toll Free: (877) 609-9869 Fax: (304) 957-0177

E-mail: rtboard@wv.gov Web Page: www.wvrtboard.org

Executive Director Monthly Report May 2023

1. Revenue

a. Total Revenue \$24,970

i. Renewal Applications –	\$60 x 288 = \$17,280
ii. New Applications –	\$92 x 60 = \$5,520
iii. Late / Reinstatement Applications –	\$85 x 3 = \$255
iv. Temporary Applications –	\$37 x 45 = \$1,665
v. Consent Agreements -	\$250 x 1 = \$250

2. Expenditures

a. Total Expenses \$15,823.88

i. Payroll	\$8,005.20
ii. Benefits	\$1,633.76
iii. Expenditures	\$6,184.92

3. May Ending Balances

- a. May 2023 – \$465,410.64
- b. May 2022 – \$497,996.88
- c. May 2021 – \$458,402.68
- d. May 2020 – \$397,016.59
- e. May 2019 – \$357,175.67

4. Disciplinary Actions

- a. 04-FY-2022 – WV Pharmacists Recovery Network Discipline Program
- b. 09-FY-2023 – Consent Agreement Accepted
- c. 10-FY-2023 – Summary Suspension Letter Sent
- d. 11-FY-2023 – Consent Agreement Offered



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5. Duties

- a. Boardable Board Management Software
- b. Legislative Session
- c. Licensing
- d. Complaints
- e. Office Communications
- f. Website
- g. Data Management
- h. Information Security and Privacy
- i. Policies and Procedures
- j. Training
- k. Payroll
- l. Payment of Expenditures via wVOASIS
- m. Financial Reconciliation
- n. Monthly Financial Reports
- o. P-Card Agency Coordinator
- p. Budget Administrator
- q. Agency Procurement Officer
- r. BRIM Coordinator
- s. Stakeholder Liaison

6. Calendar of Events

- a. May 18, 2023 – Ethics and Finance Committee Meetings
- b. May 18, 2023 – Board Meeting
- c. May 18, 2023 - CLEAR Webinar, Administrative Rulemaking

7. Future Goals

- a. Add Radiation Therapy Requirements to the Code
- b. Add Background Checks to the Code
- c. Add CT Apprenticeship instead of CT Fusion Test to Code