



**WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS**

1124 Smith Street, Suite B-300, Charleston WV 25301

Telephone: (304) 558-4012 Toll Free: (877) 609-9869 Fax: (304) 957-0177

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## **Executive Director Monthly Report December 2021**

### **1. Revenue**

#### **a. Total Revenue \$22,510.00**

i. Renewal Applications –	\$65 x 296 = \$19,240
ii. New Applications –	\$100 x 25 = \$2,500
iii. Temporary Applications –	\$40 x 0 = \$0
iv. Late / Reinstatement Applications –	\$90 x 3 = \$270
v. Consent Agreements	\$250 x 2 = \$500

### **2. Expenditures**

#### **a. Total Expenses \$16,673.44**

i. Payroll	\$12,262.31
ii. Benefits	\$2,305.42
iii. Expenditures	\$2,105.71

### **3. December Ending Balances**

- a. 2021 – \$502,774.46
- b. 2020 – \$464,595.56
- c. 2019 – \$408,698.00
- d. 2018 – \$350,103.71
- e. 2017 – \$323,665.95
- f. 2016 – \$310,804.61

### **4. Disciplinary Actions**

- a. 01-FY-2022 – Case Closed
- b. 02-FY-2022 – Consent Agreement Accepted, Reimbursement paid
- c. 03-FY-2022 – Consent Agreement Accepted, Reimbursement paid
- d. 04-FY-2022 – Scheduled for Board review
- e. 05-FY-2022 – Scheduled for Ethics Meeting
- f. 06-FY-2022 – Scheduled for Ethics Meeting
- g. 07-FY-2022 – Scheduled for Ethics Meeting



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**5. Duties**

- a. Boardable Board Management Software Training
- b. Legislative Session
- c. Licensing
- d. Complaints
- e. Office Communications
- f. Website
- g. Data Management
- h. Information Security and Privacy
- i. Policies and Procedures
- j. Training
- k. Payroll
- l. Payment of Expenditures via wvOASIS
- m. Financial Reconciliation
- n. Monthly Financial Reports
- o. P-Card Agency Coordinator
- p. Budget Administrator
- q. Agency Procurement Officer
- r. BRIM Coordinator
- s. Stakeholder Liaison

**6. Calendar of Events**

- a. December 8-10, 2021 – Browning Annual Leave
- b. December 20-23, 2021 – Browning Annual Leave
- c. December 24-29, 2021 – Elliott Annual Leave
- d. December 30-31, 2021 – Browning Annual Leave

**7. Future Goals**

- a. Add Radiation Therapy Requirements to the Code
- b. Add Background Checks to the Code
- c. Add CT Apprenticeship instead of CT Fusion Test to Code