



**WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS**

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## **Executive Director Monthly Report August 2021**

### **1. Revenue**

#### **a. Total Revenue \$22,375**

i. Renewal Applications –	\$65 x 303 = \$19,695
ii. New Applications –	\$100 x 16 = \$1,600
iii. Temporary Applications –	\$40 x 0 = \$0
iv. Late / Reinstatement Applications –	\$90 x 12 = \$1,080
v. Consent Agreements	\$250 x 0 = \$0

### **2. Expenditures**

#### **a. Total Expenses \$12,774.04**

i. Payroll	\$7,441.54
ii. Benefits	\$1,634.57
iii. Expenditures	\$3,697.93

### **3. Balances**

- a. August 2021 – \$471,633.22
- b. August 2020 – \$421,526.79
- c. August 2019 – \$375,993.50
- d. August 2018 – \$296,196.01
- e. August 2017 – \$289,950.76

### **4. Disciplinary Actions**

- a. 02-FY-2021 – Case closed
- b. 01-FY-2022 – Ethics meeting scheduled
- c. 02-FY-2022 – Ethics meeting scheduled
- d. 03-FY-2022 – Ethics meeting scheduled



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**5. Duties**

- a. Google Ambassador for Google Workplace Conversion
- b. Boardable Board Management Software Training
- c. Legislative Session
- d. Licensing
- e. Complaints
- f. Office Communications
- g. Website
- h. Data Management
- i. Information Security and Privacy
- j. Policies and Procedures
- k. Training
- l. Payroll
- m. Payment of Expenditures via wvOASIS
- n. Financial Reconciliation
- o. Monthly Financial Reports
- p. P-Card Agency Coordinator
- q. Budget Administrator
- r. Agency Procurement Officer
- s. BRIM Coordinator
- t. Stakeholder Liaison

**6. Calendar of Events**

- a. August 23-27, 2021 – Purchasing Conference

**7. Future Goals**

- a. Add Radiation Therapy Requirements to the Code
- b. Add Background Checks to the Code
- c. Add CT Apprenticeship instead of CT Fusion Test to Code