



WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS

1124 Smith Street, Suite B-300, Charleston WV 25301

Telephone: (304) 558-4012 Toll Free: (877) 609-9869 Fax: (304) 957-0177

E-mail: rtboard@wv.gov Web Page: www.wvrtboard.org

**Executive Director Monthly Report
May 2020**

1. Licensing

- a. Licenses Processed –
 - i. Temporary Licenses – 21
 - ii. New Licenses – 25
 - iii. Renewals – 250
 - iv. Late or Reinstatements – 3
 - v. Duplicate/Change – 2
- b. Renewal E-mail Reminders – 694
- c. Post Card Reminders – 136
- d. Investigations – 3
- e. License Verifications - 5

2. Ethics Investigations and Follow-Up

- a. 04-FY-2020 – Case closed
- b. 05-FY-2020 – Case closed
- c. 06-FY-2020 – Ethics Meeting postponed to August 13, 2020
- d. 07-FY-2020 – Ethics Meeting postponed to August 13, 2020
- e. 08-FY-2020 – Ethics Meeting postponed to August 13, 2020
- f. 09-FY-2020 – Ethics Meeting postponed to August 13, 2020

3. Meetings, Training Reports and Tasks

- a. InLumon Database Conversion
- b. Website updates improvements
- c. Website FAQ's
- d. CLEAR Board Member Webinar
- e. Covid-19 and Licensing Webinar
- f. Board Meeting preparation
- g. Legislative Interim Reports
- h. Regulatory Review Report
- i. BRIM Review
- j. Board Member position posting and selection
- k. Annual Report
- l. Inventory



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- m. Real Estate Report
- n. Certemy Zoom Conference
- o. Board Meeting
- p. Ethics Meeting
- q. Finance Meeting
- r. Tech Week Proclamation

4. Financial Summary

- a. Monthly Deposits - \$ 18,935.00
- b. Monthly Expenses - \$ 10,664.28
- c. 2020 Balance – \$ 397,016.59

- d. 2019 Balance – \$ 357,175.67
- e. 2018 Balance – \$ 289,148.35
- f. 2017 Balance – \$ 286,007.47
- g. 2016 Balance – \$ 290,202.27
- h. 2015 Balance – \$ 270,785.51
- i. 2014 Balance – \$ 229,406.12
- j. 2013 Balance – \$ 189,154.06

5. Future Goals

- a. Add Radiation Therapy Requirements to the Code
- b. Add Background Checks to the Code
- c. Revise Series 2 - Continuing Education Legislative Rule
- d. Add CT Apprenticeship instead of CT Fusion Test