



WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS

1124 Smith Street, Suite B-300, Charleston WV 25301

Telephone: (304) 558-4012 Toll Free: (877) 609-9869 Fax: (304) 957-0177

E-mail: rtboard@wv.gov Web Page: www.wvrtboard.org

**Executive Director Monthly Report
December 2019**

1. Licensing

- a. Licenses Processed – 367
 - i. Renewals – 337
 - ii. Late or Reinstatements – 8
 - iii. New Licenses – 7
 - iv. Temporary Licenses – 0
 - v. Duplicate/Change – 15
- b. Renewal E-mail Reminders – 899
- c. Post Cards – 171
- d. Investigations – 8
- e. License Verifications - 2

2. Ethics Investigations and Follow-Up

- a. 01-FY-2020 – Consent agreement complete, Fees paid, ARRT notified, SOS notified
- b. 02-FY-2020 – Consent agreement complete, Fees paid, NMTCB notified, NPDB notified, SOS notified
- c. 03-FY-2020 – Consent agreement offered
- d. 04-FY-2020 – Board Initiated Complaint

3. Meetings, Training Reports and Tasks

- a. Hosted Association Legislative Committee Meeting 12/5/2019
- b. Hosted Association Christmas Luncheon 12/5/2019
- c. Annual Report FY-2019
- d. InLumon Database Conversion
- e. New Employee Training
- f. New Employee State ID
- g. New Employee Building Access Card
- h. New Employee Harassment Policy
- i. New Employee OT Security Policy
- j. New Employee Confidentiality Agreement
- k. New Employee P-Card Training
- l. Travel Webinar
- m. Surplus
- n. Ordered new Laptops and Accessories
- o. I-Pads – Ordered, received, OASIS Inventory, asset tags
- p. Quarterly Driving Safety Tips



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4. Financial Summary

- a. Monthly Deposits - \$ 21,394.86
- b. Monthly Expenses - \$ 20,912.91
- c. 2019 Balance – \$ 408,698.00

- d. 2018 Balance – \$ 350,10371
- e. 2017 Balance – \$ 323,665.95
- f. 2016 Balance – \$ 310,804.61
- g. 2015 Balance – \$ 317,209.63
- h. 2014 Balance – \$ 284,528.04
- i. 2013 Balance – \$ 245,151.67
- j. 2012 Balance – \$ 217,672.87

5. Future Goals

- a. Add Radiation Therapy Requirements to the Code
- b. Add Background Checks to the Code
- c. Remove Nuclear Medicine Apprentice from Code
- d. Revise Series 2 - Continuing Education Legislative Rule