



WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS

1124 Smith Street, Suite B-300, Charleston WV 25301

Telephone: (304) 558-4012 Toll Free: (877) 609-9869 Fax: (304) 957-0177

E-mail: rtboard@wv.gov Web Page: www.wvrtboard.org

**Executive Director Monthly Report
July 2018**

1. Licensing

- a. Licenses Processed – 280
 - i. Renewals – 261
 - ii. Late Renewals – 14
 - iii. Reinstatements – 0
 - iv. New Licenses – 14
 - v. Temporary Licenses – 2
- b. Expiration Warning E-mails – 490
- c. Expired Post Cards – 115
- d. FOIA Requests- 1
- e. License Verifications – 5
- f. Investigation – 14

2. Ethics Investigations and Follow-Up

- a. 03-FY-2017 - Random Drug Testing through November 2019
- b. 14-FY-2017 - Awaiting Payment of Administrative Fees
- c. 04-FY-2018 - Awaiting Payment of Administrative Fees
- d. 05-FY-2018 - Complaint Received, Awaiting Board Meeting Review
- e. 06-FY-2018 - Rescheduled for November Ethics Meeting
- f. 07-FY-2018 - Complaint Received, Awaiting Board Meeting Review
- g. 01-FY-2019 - Scheduled for November Ethics Meeting
- h. 02-FY-2019 - Scheduled for November Ethics Meeting
- i. 03-FY-2019 - Scheduled for November Ethics Meeting
- j. 04-FY-2019 - Scheduled for November Ethics Meeting

3. Site Inspections – None.

4. Financial Summary

- a. Monthly Deposits - \$19,375
- b. Monthly Expenses - \$15,398.12
- c. 2018 Account Balance – 298,496.89
- d. 2017 Account Balance - \$284,797.07

5. Meetings, Training and Events

- a. Finance Committee Meeting
- b. Retention Policy Committee Meeting
- c. Licensing Boards Association Meeting
- d. Submitted Expenditure Policy



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6. Future Goals

- a. Add Radiation Therapy Requirements to the Code
- b. Start doing background checks on new licensees
- c. Revise Series 2 Continuing Education Legislative Rule
- d. New database & Website