WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS
1124 Smith Street, Suite B-300, Charleston WV 25301
Telephone: (304) 558-4012 Toll Free: (877) 609-9869 Fax: (304) 957-0177
E-mail: rtboard@wv.gov   Web Page: www.wvrtboard.org

Executive Director Monthly Report
May 2018

1. **Licensing**

    a. **Licenses Processed – 231**
        i. **Renewals – 159**
        ii. **Late Renewals – 1**
        iii. **Reinstatements – 6**
        iv. **New Licenses – 21**
        v. **Temporary Licenses – 44**
    b. **Expiration Warning E-mails – 327**
    c. **Expired Post Cards – 18**
    d. **Investigation – 7**

2. **Ethics Investigations and Follow-Up**

    a. **03-FY-2017 - Random Drug Testing through November 2019**
    b. **14-FY-2017 - Awaiting Payment of Administrative Fees**
    c. **04-FY-2018 - Awaiting AG's Office to prepare Consent Agreement**
    d. **05-FY-2018 - Complaint Received, Awaiting Board Meeting Review**

3. **Site Inspections – None.**

4. **Financial Summary**
    a. **Monthly Deposits - $15,380.00**
    b. **Monthly Expenses - $16,174.53**
    c. **2018 Account Balance - $289,148.35**
    d. **2017 Account Balance - $286,007.47**

5. **Meetings, Training and Events**

    a. **May 10, 2018 – Annual Required P-card Training, Charleston, WV – Jamie**
    b. **May 2, 2018 – Fleet Training, Charleston, WV – Jamie**
    c. **May 4, 2018 – Fleet Training, Charleston, WV – Lori**
    d. **May 9-11, 2018 – CLEAR Investigator Basic Training, Charleston, WV – Lori**
    e. **May 16, 2018 – wvOASIS Year End Training, Webinar (1 of 3) – Lori**

6. **Future Goals**

    a. **Add Radiation Therapy Requirements to the Code**
    b. **Start doing background checks on new licensees**
    c. **Revise Series 2 Continuing Education Legislative Rule**

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d. **New database & Website**