

ANNUAL REPORT TO GOVERNOR
1988-89 FY

West Virginia Radiologic Technology Board of Examiners

MEDICAL ARTS BUILDING
ROOM 514
1021 QUARRIER STREET
CHARLESTON, WV 25301
PHONE: 348-0662

October 5, 1989

The Honorable Gaston Caperton, III
Governor of West Virginia
State Capitol
Charleston, West Virginia 25305

Dear Governor Caperton:

In accordance with West Virginia Code 5-1-20, The West Virginia Radiologic Technology Board of Examiners presents herein our agency's Annual Report for Fiscal Year 1988-89.

Respectfully submitted,

Stephen P. Raskin MD

Stephen P. Raskin, M. D.
Chairman

SPR/mac

xc: file

Landon R. Brown
Assistant Attorney General

West Virginia Radiologic Technology Board of Examiners

MEDICAL ARTS BUILDING
ROOM 514
1021 QUARRIER STREET
CHARLESTON, WV 25301
PHONE: 348-0662

BOARD APPOINTMENTS-1988

Stephen P. Raskin, M. D., Chairman Bluefield Community Hospital 500 Cherry Street Bluefield, WV 24701 Telephone: 327-2511	Radiologist	Term Ends: 6/30/90
Mildred C. Yahya, Secretary P. O. Box 376 Cool Ridge, WV 25825 Telephone: 252-0600 (Work)	Radiologic Technologist	Term Ends: 6/30/89
Beattie L. DeBord Bureau of Industrial Hygiene 151 Eleventh Avenue South Charleston, WV 25303 Telephone: 348-3526	Dept. of Health	Term Ends: 6/30/89
Charles McKown, M. D. Veterans' Administration Hospital 154 Spring Valley Drive Huntington, WV 25701 Telephone: 429-6741, Ext. 2771	Radiologist	Term Ends: 6/30/89
Dan Shock Rt. 3 - Box 380 Morgantown, WV 26505 Telephone: 598-4251	Radiologic Technologist	Term Ends: 6/30/91
Edward R. Wheatley, M. D. P. O. Box 11137 Charleston, WV 25339 Telephone: 348-5455 or 348-0731	Radiologist	Term Ends: 6/30/91
Mark Wilcox CAMC - Memorial Division 3200 MacCorkle Avenue, S. E. Charleston, WV 25304 Telephone: 348-9574	Radiologic Technologist	Term Ends: 6/30/90

West Virginia Radiologic Technology Board of Examiners

MEDICAL ARTS BUILDING
ROOM 514
1021 QUARRIER STREET
CHARLESTON, WV 25301
PHONE: 348-0662

FINANCIAL STATEMENT

July 1, 1988 - June 30, 1989

Beginning Balance July 1, 1988 \$ 20,472.33

Income for 1988-89 FY

Permanent License Fees	126 issued	\$ 3,780.00	
Reciprocity License Fees	2 issued	50.00	
Renewal License Fees	797 issued	15,940.00	
Temporary License Fees	75 issued	1,125.00	
Reinstatement Fees	37 received	555.00	
Change of Name	42 issued	84.00	
Duplicate License Fees	8 issued	16.00	
Copies of Licensee List	1 issued	25.00	
Copies of Rules & Regulations	1 issued	3.00	
Investment Fund Interest		<u>154.11</u>	
		Total Income	<u>21,732.11</u>

Total Revenue as of June 30, 1989 \$ 42,204.44

Disbursements for 1988-89 FY

001 Payroll	6,792.00
010 Administrative Expense Fees (Retirement & Insurance)	12.00
011 Social Security (employer's share)	510.08
012 P/E Insurance Agency	2,304.00
014 Worker's Compensation Fund	40.00
015 Department of Employment Security	180.48
016 P/E Retirement System	645.24
020 Office & Postal Expense	1,241.24
021 Printing	597.79
022 R & J Management (rent)	1,770.96
024 Telephone	519.54
026 Travel Expense	532.78
030 AT & T (telephone equipment rental)	32.85
032 WV Board of Risk & Insurance Management	1,200.00
038 Queen City Business Systems (maintenance contract)	71.25
070 Queen City Business Systems (copier purchase)	999.00
102 State Treasurer (investment interest transfer)	<u>154.11</u>
	Total Disbursements
	<u>17,603.32</u>

Closing Balance in Operating Account as of June 30, 1989 \$ 24,601.12

Balance in Investment Fund Account as of June 30, 1989 25,934.45

Total Revenue in all accounts as of June 30, 1989 \$ 50,535.57

§ 5-1-18. Payments from civil contingent fund.

Out of the sum annually appropriated as a civil contingent fund, there may be paid all expenses incurred in the execution of any law for which there is no special appropriation, and any other sums which the governor may deem necessary or proper. No payment shall be made out of the civil contingent fund except on the requisition of the governor directed to the auditor. (Code 1849, c. 17, § 28; Code 1860, c. 17, § 32; Code 1868, c. 14, § 25; 1882, c. 144, § 25; Code 1923, c. 14, § 25.)

Governor is given no power to make requisition for insurance on capitol and state library. — The governor's order does not bind or authorize the auditor to issue his warrant for the payment of insurance charges on the capitol and state library to be paid out of the civil contingent fund. *Shields v. Bennett*, 8 W. Va. 74 (1874); overruled on other grounds, *Simms v.*

Sawyers, 85 W. Va. 245, 101 S.E. 467 (1919).

Issuance of warrant on unauthorized requisition will not be compelled. — Where the governor has no authority to make the requisition, a court will not compel the auditor to issue the warrant. *Shields v. Bennett*, 8 W. Va. 74 (1874); overruled on other grounds, *Simms v. Sawyers*, 85 W. Va. 245, 101 S.E. 467 (1919).

§ 5-1-19. Temporary loans.

The governor may raise, from time to time, by temporary loans, not having over eighteen months to run, nor bearing a greater interest than two cents per hundred dollars per day, so much as may be needed to supply the wants of the treasury. (Code 1860, c. 44, § 23; Code 1868, c. 14, § 26; 1882, c. 144, § 26; Code 1923, c. 14, § 26.)

§ 5-1-20. Reports to the governor; form and contents; transmission to the legislature; special reports.

The subordinate officers of the executive department and the officers of all public institutions of the State shall make an annual report to the governor as soon as possible after the close of each fiscal year, notwithstanding any other provision of law to the contrary. All state officers, boards, commissions, departments and institutions required by law to make reports to the governor, the legislature, or any administrative board or state official, shall cover fiscal year periods, and such reports shall be submitted in typewritten form or any legible form produced by mechanical means.

The governor shall by executive order prescribe the general contents of the reports to be submitted to him. The form and format of such reports shall be as prescribed in section twenty-eight [§ 5A-3-28], article three, chapter five-A of this Code.

The governor shall transmit copies of the report to the legislature and lodge a copy of all such reports with the department of archives and history where the same shall be kept as permanent records.

The governor may at any time require information in writing under oath, from any officer, board, department or commission of the executive department or the principal officer or manager of any state institution, upon any subject relating to the condition, management and expense of their respective offices or institutions. (Code 1868, c. 14, § 28; 1872-3, c. 208; 1882, c. 144, §§ 28-31; Code 1923, c. 14, §§ 28, 31; 1967, c. 83; 1975, c. 138.)

To: GOVERNOR
Annual
Report only
as soon as possible
After July 1

§ 5A-3-28. Publication of departmental reports; uniform standards; limiting number of publications; requiring department to perform printing and binding.

The director shall have charge and supervision of the printing and binding of all reports transmitted to the governor as required by section twenty [§ 5-1-20], article one, chapter five of this Code. Said reports shall be printed annually as soon as possible after the close of the fiscal year.

The following uniform maximum standards as to form and format shall be used in the preparation and publication of annual reports by the various departments, agencies, boards, commissions and institutions:

- ✓ Size — 8½ by 11 inches.
- ✓ Binding — Spiral plastic, staples, or wraparound.
- ✓ Cover — Embossed, ninety-pound leatherette or antique or plate finish not to exceed eighty-pound weight.
- ✓ Flyleaf and Inside — Twenty-pound bond or comparable offset book paper.
- ✓ Ink — Blue or black, but two or more colors not permitted.
- ✓ Printing — Offset, duplicator or mimeograph.

PURCHASING DIVISION

§ 5A-3-31

No photographs or drawings shall be included in departmental reports and no funds shall be expended for any art work. Maps, charts, or other graphic illustrations are permitted.

The number of copies of such reports shall be limited to the minimum quantity necessary for office use of the reporting department and for legally required distribution and exchange, the exact number of copies of such reports to be expressly subject to the approval of the governor.

The director shall furnish to each department sufficient copies of its report to satisfy the above purposes within the limits set by the governor.

The printing and binding of all such reports shall be done by the department of finance and administration in the printing shop maintained by the department.

Subject to the approval of the commissioner and the governor, the director shall have authority to limit the number of any other report, bulletin and other publication ordered to be printed by each department.

Nothing herein shall be construed as preventing the director from utilizing less expensive methods of printing and binding than those prescribed above. (1935, c. 76; 1961, c. 132; 1967, c. 83; 1975, c. 138.)

days thereafter, certify to the state auditor a detailed statement of all such moneys received by him during the preceding six months. (1931 Code, § 30-1-10.)

§ 30-1-11 Compensation of members; expenses.

Each member of every such board shall receive thirty-five dollars for each day actually spent in attending the sessions of the board, or of its committees, and in necessary travel, and shall be reimbursed for all actual and necessary expenses incurred in carrying out the provisions of this chapter applicable to such board. The secretary shall receive such salary as may be prescribed by the board, but in proceedings relative to the fixing of his salary the secretary shall have no vote. All authorized compensation and all expenses certified by the board as properly and necessarily incurred in the discharge of its duties shall be paid out of the state treasury, from funds appropriated for that purpose, on warrants of the state auditor issued on requisitions signed by the president and secretary of the board. (1931 Code, § 30-1-11; 1974, c. 96.)

§ 30-1-12. Record of proceedings; register of applicants; certified copies of records prima facie evidence; report to governor.

The secretary of every such board shall keep a record of its proceedings and a register of all applicants for license or registration, showing for each the date of his application, his name, age, educational and other qualifications, place of residence, whether an examination was required, whether the applicant was rejected or a certificate of license or registration granted, the date of such action, the license or registration number, all renewals of such license or registration, if required, and any suspension or revocation thereof. The books and register of the board shall be open to public inspection at all reasonable times, and such books and register, or a copy of any part thereof, certified by the secretary and attested by the seal of the board, shall be prima facie evidence of all matters recorded therein.

On or before the first day of January of each year in which the legislature meets in regular session the board shall submit to the governor a report of its transactions for the preceding two years, together with an itemized statement of its receipts and disbursements, and a full list of the names of all persons licensed or registered by it during such period, certified by the president and the secretary. A copy of the report shall be filed with the secretary of state. (1931 Code, § 30-1-12.)

Cross references. — Annual report to governor, § 5-1-20.

Rules of Civil Procedure. — Proof of official records, R.C.P., Rule 44.

To: Governor with cc. to Sec'y of State. Before Jan. 1. Itemized statements from 2 years previous. List of licensees also 2 years previous.

West Virginia Radiologic Technology Board of Examiners

MEDICAL ARTS BUILDING
ROOM 514
1021 QUARRIER STREET
CHARLESTON, WV 25301
PHONE: 348-0662

October 6, 1989

Landon R. Brown
Assistant Attorney General
State Capitol, WW-435
Charleston, WV 25305

Dear Mr. Brown:

Enclosed you will find a copy of the West Virginia Radiologic Technology Board of Examiners' Annual Report to Governor Caperton for FY 1988-89.

Sincerely yours,



Mary Casto
Secretary

xc: file

Enclosures