

**WEST VIRGINIA MEDICAL IMAGING & RADIATION
THERAPY TECHNOLOGY BOARD OF EXAMINERS**

Mailing Address: PO Box 638, Cool Ridge, WV 25825-0638
Physical Address: 1715 Flat Top Road, Cool Ridge, WV 22825-0638

Telephone: (304) 787-4398 Toll Free (in WV): (877) 609-9869 Fax: (304) 787-3030
Email: wvrtboe@suddenlinkmail.com Web Site: www.wvrtboard.org

BOARD MEETING VIA CONFERENCE CALL

January 31, 2013

Members Present

Nancy Oughton, Chairperson
Eva Hallis, Secretary
Alice Belmont
Tuanya Layton

Members Excused

Fred Gabriele, M.D.
Randy Fink
Grace Peters

Office Staff

Nancy Godby, Executive Director
Katherine Campbell, Attorney

I. ESTABLISH QUORUM

The meeting was conducted via Conference Call and called to order by Ms. Oughton, Chairperson, at 4:08 p.m.

II. ACCEPT AGENDA

Ms. Oughton called for a vote to accept the Agenda. Ms. Layton made a motion to accept the Agenda, Ms. Belmont seconded and the motion was approved by the Board.

III. ESTABLISH QUORUM

Ms. Oughton established that a quorum was present.

IV. CONSENT AGREEMENT - COMPLAINT

Discussion was conducted regarding the complaint received. Ms. Belmont made a motion that the acts detailed within the complaint constituted probable cause for a violation of W.Va. Code § 30-23-24(a)(4) and W.Va. Code §§ 18-6-4.8 and 18-5-5.1.17 for Ethics Committee file 03-FY-2013. Ms. Hallis seconded and the motion was approved by the Board.

Discussion was undertaken to determine the terms of a Consent Agreement to be offered. After discussion, Ms. Belmont made a motion that there be a probation period of two (2) years. Ms. Layton seconded and the motion was approved by the Board.

Discussion was undertaken to determine additional continuing education to be completed. Ms. Hallis made a motion that there be a total of fifteen (15) additional continuing education credits, eight (8) of which are to be in medical ethics and four and one quarter (4.25) are to be from the American Society of Radiologic Technologists (Fluoroscopy - Radiation Protection and Safety; and, Operation and Safety of Fixed Fluoroscopy Unit). The remaining two and three quarters credits (2.75) are at the discretion of the licensee. Ms. Layton seconded and the motion was approved by the Board.

Discussion was undertaken to determine the fine and administrative fee. Ms. Layton made a motion to charge two hundred dollars (\$200.00) as a fine and two hundred sixty four dollars twenty five cents (\$264.25) in administrative fees. Ms. Belmont seconded and the motion was approved by the Board.

Discussion was undertaken with regard to payment options for both the fine and administrative fees. Ms. Oughton made a motion to prepare three (3) payment options. Ms. Belmont seconded and the motion was approved by the Board.

Ms. Campbell will move forward in the preparation of the Statement of Charges and Consent Agreement.

V. JOB POSTING - ADVERTISEMENT

Ms. Godby led the discussion of the Job Posting for the Secretary Position at the Board that had been emailed to Board Members for review. After review, Ms. Layton made a motion to place the job posting in local newspapers of Charleston, Beckley and Bluefield, WV on three Sundays (February 3, 10 and 17, 2013) with a required response no later than February 28, 2013. The recommended starting salary to be set at \$25,000.00 with a start date no later than April 1, 2013. Ms. Belmont seconded and the motion was approved by the Board.

VI. OFFICE RELOCATION

Ms. Godby led a discussion of her investigation of the Board's options to move the Office from Cool Ridge, WV to Charleston, WV. Ms. Godby met with the Real Estate Division to review the lease. The lease for the current location runs through April 2014. The Real Estate Division indicated that the cost for comparable office space in Charleston would increase the monthly rent three times that paid in the current location. The Real Estate Division has planned a trip to Cool Ridge the first week of February to inspect the current office and will provide recommendations. Ms. Layton made a motion that no action be taken pending the site visit by the Real Estate Division and asked that we place this on the Agenda for the April Board Meeting. Ms. Hallis seconded and the motion was approved by the Board.

VII. MOTION TO ADJOURN

Ms. Belmont made a motion to adjourn, Ms. Layton seconded, and the motion carried. The Conference Call ended at 5:17pm.

Minutes submitted by Nancy Godby, Executive Director.

Minutes approved at April 18, 2013 Board Meeting.