



WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS

1124 Smith Street, Suite B-300, Charleston WV 25301

Telephone: (304) 558-4012 Toll Free: (877) 609-9869 Fax: (304) 957-0177

E-mail: rtboard@wv.gov Web Page: www.wvrtboard.org

Executive Director Monthly Report September 2023

1. Revenue

a. Total Revenue \$23,204.00

i. Renewal Applications –	\$60 x 300 = \$18,000
ii. New Applications –	\$92 x 46 = \$4,232
iii. Late / Reinstatement Applications –	\$85 x 11 = \$935
iv. Temporary Applications –	\$37 x 1 = \$37
v. Consent Agreements -	\$250 x 0 = \$0

2. Expenditures

a. Total Expenses \$15,341.09

i. Payroll	\$10,434.62
ii. Benefits	\$1,957.38
iii. Expenditures	\$2,949.09

3. September Ending Balances

- a. September 2023 – \$483,446.08**
- b. September 2022 – \$456,779.09**
- c. September 2021 – \$467,009.61**
- d. September 2020 – \$421,272.86**
- e. September 2019 – \$385,838.48**

4. Disciplinary Actions

- a. 04-FY-2022 – WV Pharmacists Recovery Network Discipline Program**
- b. 10-FY-2023 – Hearing held on 09/07/2023**
- c. 01-FY-2024 – Information Letter mailed**
- d. 02-FY-2024 – Ethics meeting scheduled for 10/19/2023**



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5. Duties

- a. Boardable Board Management Software
- b. Legislative Session
- c. Licensing
- d. Complaints
- e. Office Communications
- f. Website
- g. Data Management
- h. Information Security and Privacy
- i. Policies and Procedures
- j. Training
- k. Payroll
- l. Payment of Expenditures via wvOASIS
- m. Financial Reconciliation
- n. Monthly Financial Reports
- o. P-Card Agency Coordinator
- p. Budget Administrator
- q. Agency Procurement Officer
- r. BRIM Coordinator
- s. Stakeholder Liaison

6. Calendar of Events

- a. September 6, 2023 – Preparation Meeting
- b. September 7, 2023 – Hearing
- c. September 13, 2023 - Surgery
- d. September 21, 2023 – Ethics / Finance Meeting
- e. September 21, 2023 – Board Meeting

7. Future Goals

- a. Add Radiation Therapy Requirements to the Code
- b. Add Background Checks to the Code
- c. Add CT Apprenticeship instead of CT Fusion Test to Code