



WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS

1124 Smith Street, Suite B-300, Charleston WV 25301

Telephone: (304) 558-4012 Toll Free: (877) 609-9869 Fax: (304) 957-0177

E-mail: rtboard@wv.gov Web Page: www.wvrtboard.org

**Executive Director Monthly Report
March 2019**

1. Licensing

- a. Licenses Processed – 136
 - i. Renewals – 112
 - ii. Late Renewals / Reinstatements – 5
 - iii. New Licenses – 12
 - iv. Temporary Licenses – 0
 - v. Duplicate/Change – 7
- b. Renewal E-mail Reminders – 609
- c. Post Cards – 67
- d. Investigation – 5
- e. FOIA Requests- 0
- f. License Verifications - 3

2. Ethics

- a. 03-FY-2017 - Random Drug Testing through November 2019
- b. 01-FY-2019 - Invoiced for administrative fees of \$211.73.
- c. 02-FY-2019 - Paid fees, Notified SOS & ARRT, Case closed
- d. 03-FY-2019 - Invoiced for administrative fees of \$211.73.
- e. 04-FY-2019 - Paid fees, Notified SOS & ARRT, Case closed.
- f. 05-FY-2019 - Invoiced for administrative fees of \$211.73.
- g. 06-FY-2019 - Paid fees, Notified SOS & ARRT, Case closed
- h. 07-FY-2019 - Invoiced for administrative fees of \$234.74
- i. 08-FY-2019 - Paid fees, Notified SOS & ARRT, Case closed
- j. 09-FY-2019 - Scheduled for Board Meeting review 5/23/19
- k. 10-FY-2019 - Scheduled for Board Meeting review 5/23/19
- l. 11-FY-2019 - Scheduled for Ethics Meeting review 5/16/19
- m. 12-FY-2019 - Scheduled for Board Meeting review 5/23/19
- n. 14-FY-2019 - Scheduled for Ethics Meeting review 5/16/19
- o. 15-FY-2019 - Scheduled for Ethics Meeting review 5/16/19
- p. 16-FY-2019 - Complaint Received



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3. Miscellaneous Accomplishments

- a. Track Legislature
- b. P-Card Training
- c. Thentia Demonstration
- d. InLumon Demonstration
- e. Association Meeting
- f. Host CLEAR Webinar for Association
- g. Windows 10 Upgrade on laptops
- h. Employee Service Declaration
- i. OVMC Imaging Program Closing 2020
- j. Property Reporting Status Report

4. Financial Summary

- a. Monthly Deposits - \$9,458.46
- b. Monthly Expenses - \$13,754.97
- c. 2019 Balance - \$348,374.20
- d. 2018 Balance - \$306,835.88
- e. 2017 Balance - \$293,508.74
- f. 2016 Balance - \$300,765.18
- g. 2015 Balance - \$278,909.08

5. Future Goals

- a. Add Radiation Therapy Requirements to the Code
- b. Add Background Checks to the Code
- c. Revise Series 2 - Continuing Education Legislative Rule
- d. New database