



WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS

1124 Smith Street, Suite B-300, Charleston WV 25301

Telephone: (304) 558-4012 Toll Free: (877) 609-9869 Fax: (304) 957-0177

E-mail: rtboard@wv.gov Web Page: www.wvrtboard.org

**Executive Director Monthly Report
February 2019**

1. Licensing

- a. Licenses Processed – 131
 - i. Renewals – 109
 - ii. Late/ Reinstatements – 11
 - iii. New Licenses – 5
 - iv. Temporary Licenses – 0
 - v. Duplicate/Change – 6
- b. Renewal E-mail Reminders – 667
- c. Post Cards – 75
- d. Investigation – 11
- e. FOIA Requests- 0
- f. License Verifications - 7

2. Ethics Investigations and Follow-Up

- a. 03-FY-2017 - Random Drug Testing through November 2019
- b. 06-FY-2018 – Fees paid. SOS & ARRT notified. Case closed.
- c. 01-FY-2019 - Invoiced for administrative fees of \$211.73.
- d. 02-FY-2019 - Fees paid. SOS & ARRT notified. Case closed.
- e. 03-FY-2019 - Invoiced for administrative fees of \$211.73.
- f. 04-FY-2019 - Invoiced for administrative fees of \$211.73.
- g. 05-FY-2019 - Invoiced for administrative fees of \$211.73.
- h. 06-FY-2019 - Fees paid. SOS & ARRT notified. Case closed.
- i. 07-FY-2019 - Consent Agreement offered
- j. 08-FY-2019 - Consent Agreement offered
- k. 09-FY-2019 - Subpoenaed ARRT records for Board Meeting review
- l. 10-FY-2019 - Subpoenaed ARRT records for Board Meeting review
- m. 11-FY-2019 - Scheduled for Ethics Meeting review 5/16/19
- n. 12-FY-2019 - Scheduled for Board Meeting review 5/23/19
- o. 13-FY-2019 - Referred to the LPN Board and Board of Medicine
- p. 14-FY-2019 - Scheduled for Ethics Meeting review 5/16/19
- q. 15-FY-2019 - Scheduled for Ethics Meeting review 5/16/19



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3. Meetings, Training and Reports

- a. Follow the Legislature
- b. Site Investigation for 13-FY-2019
- c. Implemented the Lock Box Program
- d. Implemented a credit card payment option or paper applications

4. Financial Summary

- a. Monthly Deposits - \$8,995
- b. Monthly Expenses - \$8,370
- c. 2019 Balance - \$352,670.71
- d. 2018 Balance - \$320,773.42
- e. 2017 Balance - \$305,773.06
- f. 2016 Balance - \$305,368.09
- g. 2015 Balance - \$281,831.72

5. Future Goals

- a. Add Radiation Therapy Requirements to the Code
- b. Add Background Checks to the Code
- c. Revise Series 2 - Continuing Education Legislative Rule
- d. New database